O3. IENT HUMAN CAPITAI UP DEVELOPMENT

Anti-money laundering and counter-terrorist financing initiatives

To establish an effective framework thwarting illegal financial activities and preventing risks associated with suspicious transactions, Nornickel diligently exercises stringent ongoing internal controls. The Company strictly complies with Russian laws on combating money laundering, financing of terrorism and proliferation of weapons of mass destruction (AML/CFT/CPF).

SUSTAINABILITY REPORT

Nornickel consistently updates its Internal Control Rules on Combating Money Laundering, Financing of Terrorism and Proliferation of Weapons of Mass Destruction governing the relevant internal AML/ CFT/CPF controls to reflect changes in the legislation:

- Federal Law No. 115-FZ On Anti Money Laundering and Combating the Financing of Terrorism dated 7 August 2001;
- regulations of the Federal Financial Monitoring Service.

At the heart of the AML/CFT/CPF internal control framework lies a risk-based approach.

The Company's units in charge of the AML/CFT/CPF procedures apply a risk-based approach. The Internal Control Department and a dedicated officer oversee the strict enforcement of compliance with the Federal Law and the Company's robust Internal Control Rules on AML/CFT/CPF.

# SUPPLY CHAIN RESPONSIBILITY

Environmental, social, and governance (ESG) management across the value chain is crucial to Nornickel's management culture. This focus ensures that the Company can convey its sustainability criteria to suppliers, involving them in its sustainability efforts. It also promotes standard-compliant practices, addresses relevant risks, and meets increasing consumer expectations. To bolster transparency in responsible supply chain practices, the Company publishes an annual Responsible Supply Chain Report<sup>1</sup>.

## Key elements of Nornickel's supply chain

GRI 2-6



07

09. RESPONSIBLE BUSINESS CONDUCT **10.** INNOVATIVE DEVELOPMENT

### NORNICKEL

SUSTAINABILITY REPORT

01 ABOUT NORILSK NICKEL GROUP

03 SUSTAINABLE DEVELOPMEN AT NORILSK NICKEL GROUP HUMAN CAPITA 04 OCCUPATIONAL HEALTH AND SAFETY

07 05 DEVELOPMENT OF LOCAL ENVIRONMENTA

With an extensive range of by-laws, Nornickel is able to effectively mitigate the operational and financial risks and costs, reduce the working capital, make supplies more reliable, and improve the delivery cycle.

2023

## Nornickel's by-laws on the responsible supply chain

### Key procurement by-laws

- Regulations on the Product **Procurement Procedure** for Nornickel Group Companies
- · Procurement policies by category (group of similar products)
- A standard master agreement signed with every supplier
- Policy Regarding Support for Small and Medium Enterprises
- Efficiency improvement programme

- Policies setting out sustainability requirements for the Company's suppliers<sup>1</sup>
- Responsible Sourcing Policy
  - Supplier Code of Conduct
  - Business Ethics Code
  - Community Engagement Policy
  - Occupational Health and Safety Policy
- Working Conditions Policy<sup>2</sup>
- Indigenous Peoples' Rights Policy
- Human Rights Policy

02

- Anti-Corruption Policy
- Climate Change Policy
- Nornickel has the Responsible Sourcing Policy<sup>3</sup> (the "Policy") and its Supplier Code of Conduct<sup>4</sup> (the "Code") in place, which reflect the Company's responsible sourcing principles.



1 All of the above policies have been reviewed and approved by the Company's Board of Directors and are publicly available on the official website.

- <sup>2</sup> Among other things, this policy specifies working hours and rest periods, adopts zero tolerance to child and forced labour, and sets out the approach to remuneration.
- <sup>3</sup> The Policy is available on the Company's official website.
- <sup>4</sup> The Code is available on the Company's official website.

Nornickel expects suppliers to meet the mandatory and target requirements and expectations set out in the Code.

If suppliers refuse to comply with the Code or do not clearly demonstrate their improvement in terms of compliance with its requirements, Nornickel may reconsider its relationship with such suppliers.

supply chain

To inform suppliers, the General Contracting Terms and Conditions, standard master agreement, and standard supplier contract forms were updated with a clause requiring compliance with the Company's ESG requirements listed in the Code and the Policy. The clause also notifies suppliers that they can reach out to Nornickel's Corporate Trust Line.

Contracts with suppliers were also updated to include an anti-corruption clause:

- designed to ensure that contracting parties are on the same page as regards zero tolerance to corruption;
- obliging contracting parties to inform the other party in a timely manner about the identification of possible corruption risks and relevant checks;
- providing grounds for termination or other liability if the contractor violates the anti-corruption clause and/ or is involved in unlawful activities
- areas: freedoms;

# Engagement with suppliers to build a responsible

When assessing suppliers for adherence to the responsible supply chain principles, the Company categorises them as either mineral suppliers<sup>1</sup> or suppliers of goods, works, and services.

To monitor mineral suppliers' compliance with the Code, Nornickel has a due diligence management system (DDMS) in place starting 2021. The DDMS focuses on compliance with the following requirements and guidelines: • the Organisation for Economic Co-operation and Development Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas (OECD Guidance); • the London Metal Exchange responsible sourcing requirements: • the standards and principles of industry-leading sustainability initiatives: ICMM, IRMA, RMI (including JDDS), as well as guidance from the China Chamber of Commerce of Metals, Minerals & Chemicals Importers & Exporters (CCCMC) regarding the due diligence process for responsible mineral supply chains; • requirements of the Company's major customers.

The DDMS focuses primarily on identifying potential risks that could affect the sustainability and transparency of mineral supply chain processes, and on minimising the risks listed in the OECD Guidance and covering the following

• violations of human rights and support for non-state armed groups;

- illegal mine control and feedstock trafficking;
- corruption and bribery;
- misinformation across the supply chain from ore mining to product delivery to consumers.

DDMS tools make it possible to collect more data on participants along the mineral supply chain, including their environmental, social and corporate governance (ESG) practices.

To develop the DDMS, the Group's divisions adopted standards for due diligence of mineral suppliers: in 2021-2022 relevant standards were approved by Polar Division, Kola MMC and Bystrinsky GOK, and in Q4 2023 by Medvezhy Ruchey. The standards govern due diligence of mineral suppliers. interactions between business units, and define the parties in charge and their responsibilities.

Since 2021, the Company has been conducting annual due diligence of mineral suppliers. In the reporting period, the exercise covered mineral suppliers of Polar Division, Medvezhy Ruchey, and Kola MMC. No due diligence took place at Bystrinsky GOK as it does not have any mineral suppliers. Following the due diligence of 100% of mineral suppliers for the Group's Russian assets, no risks or risk indicators were detected.

## NORNICKEL

SUSTAINABILITY REPORT

2023

01 ABOUT NORILSK NICKEL GROUE

03. SUSTAINABLE DEVELOPMENT AT NORILSK NICKEL GROUP HUMAN CAPITAL DEVELOPMENT 04. 05. OCCUPATIONAL HEALTH AND SAFETY DEVELOPMENT OF LOCAL COMMUNITIES

07. ENVIRONMENTAL PROTECTION

06

Listing of Nornickel's nickel, cobalt, and copper brands on the London Metal Exchange obliges the Company to submit RFA<sup>1</sup> reports starting from 2022. These reports confirm our adherence to the LME's responsible supply chain requirements. The reports for 2022 were duly acknowledged by the LME in 2023.

In 2023, Nornickel extended its supplier assessment to cover suppliers of goods, works, and services, evaluating their compliance with the Code (including sustainability criteria). To this effect, the Company drafted a supplier self-assessment questionnaire that includes ESG matters to appraise

the sustainability practices of suppliers. Takeaways from a pilot with a sample group of suppliers are disclosed in the Responsible Supply Chain Report<sup>2</sup> for 2023.

# **Counterparty screening in procurement**

As part of procurement activities in the reporting year, Nornickel conducted routine screening of both existing and potential counterparties. These checks

focused on reliability, solvency, and financial health. The procurement process also comprises controls of conformity to sustainability criteria.

### Sustainability factors

02

- Quality of products, works and services
- Environmental protection
- Occupational health and safety

## Monitoring non-financial factors in interaction with suppliers as part of procurement procedures

Procurement procedure stage	By-laws and internal procedures	Control of sustainability factors
Procurement initiation	<b>Scope of supply/work:</b> legal and regulatory requirements of the Company, mandatory and recommended specifications of products and services, covering health, safety and environment, etc.	••••
	<b>Procurement documents:</b> provisions for no signs of bankruptcy, overdue taxes and charges, and no criminal records in the biographies of top managers	•••
	Procurement policies for certain product categories: quality assurance procedures for supplies	•
Procurement procedure	<b>Qualification of suppliers:</b> default risk assessment and compliance with the Company's initial requirements (scope of supply/work, specifications, etc.)	••••
	Corporate Security's checks into business reputation, reliability and solvency of potential counterparties	•
	Analysis and evaluation of bids submitted, including track record of similar projects and qualifications of key employees	•
Contracting procedure	Inclusion of an anti-corruption clause in the contract	•
	Inclusion of product and service specifications in the scope of supply/work	••••
Contract performance by suppliers	Corporate Procedure for Organising and Conducting High-Hazard Operations: control over contractors' compliance with occupational health and safety requirements	٠
<ul> <li>PTC 2, 2</li> </ul>	<b>Control over compliance with the Company's initial requirements</b> (scope of supply/work, specifications, etc.) and environmental regulations during work and upon acceptance	•••

- e Legal compliance

## **Ensuring procurement** efficiency and transparency

Nornickel conducts all procurement via an automated supplier relationship management system - SAP SRM. By year-end 2023, SAP SRM had been rolled out at 30 Russian business units and branches, with over 11,000 potential suppliers registered. Nornickel's current and potential suppliers can communicate online with procurement teams for all



# Product quality and supply reliability

## **Product quality assurance**

Nornickel rigorously respects customer interests, assuring product quality by:

- · complying with statutory requirements, contracts, standards, and regulations in product quality and distribution;

- <sup>1</sup> RFA means Red Flag Assessment.
- <sup>2</sup> The report is available on the Company's official website.

11. APPENDICE

categories of products purchased and receive up-to-date information regarding ongoing procurement. Sign-up for the SAP SRM is free of charge and does not impose any obligations.

In addition, our website has a dedicated Suppliers section, which provides key information on the Group's procurement principles and procedures and planned needs. The page also features announcements and invitations to participate in the Company's tenders.



**,11,000** potential suppliers registered in SAP SRM

In 2023, the Company signed

>4,200 contracts for centralised procurement of materials and equipment worth around



· managing risks that impact product and service compliance and capacity to enhance customer satisfaction: · advancing production and technologies in line with sales and

- marketing strategies;
- prioritising the enhancement of customer satisfaction with product and service quality;
- ensuring that the quality management system aligns with leading international standards, promoting ongoing improvements and performance.

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SUSTAINABILITY REPORT

2023

01. ABOUT NORILSK NICKEL GROUP 02

03 SUSTAINABLE DEVELOPMEN AT NORILSK NICKEL GROUP HUMAN CAPITA 04. OCCUPATIONAL HEALTH AND SAFETY

05 DEVELOPMENT OF LOCAL ENVIRONMENT COMMUNITIES

07

Nornickel's efforts in managing product quality are underpinned by the principles highlighted in international standard ISO 9001:2015



Management System (CIMS)<sup>1</sup>, which is improved in line with international standards ISO 9001:2015, ISO 14001:2015, ISO 45001:2018.

and fulfilling the Company's ambitions and commitments articulated

by the senior management in the quality, environmental, occupational health and

CIMS objective	→ Key regulations	→ Key Russian and international standards
<ul> <li>Competitive edge and liquidity of products and services</li> <li>Guaranteed occupational safety, quality and reliability of supplies</li> <li>Alignment with consumer needs and expectations</li> </ul>	<ul> <li>Quality Policy<sup>2</sup></li> <li>Environmental Policy<sup>3</sup></li> <li>Occupational Health and Safety Policy<sup>4</sup></li> <li>CIMS Guidelines<sup>5</sup></li> <li>Company's internal standards</li> </ul>	<ul> <li>GOST, GOST R</li> <li>ISO 9001:2015, ISO 14001:2015, ISO 45001:2018</li> <li>Rules and regulations of the European Union, World Trade Organisation, London Metal Exchange and Shanghai</li> </ul>

• Environmental performance management

ISO 14001:2015, and ISO 45001:2018.

<sup>1</sup> Kola MMC has an integrated management system (IMS), which complies with ISO 9001:2015,

Futures Exchange

<sup>2</sup> Updated in 2017.

- <sup>3</sup> Updated in 2021.
- <sup>4</sup> Updated in 2020.
- <sup>5</sup> Updated in 2022.

In 2023, a number of recertification and surveillance audits were conducted at Nornickel's divisions. The audit confirmed CIMS compliance with ISO 9001, ISO 14001, ISO 45001 (for more details, please see



## the Certification of the Corporate Integrated Quality Management System

appendix). The research centres and laboratories, which, as part of the Group, analyse the ore feedstock, semiproducts and saleable products,

have quality management systems certified for compliance with GOST ISO/ IEC 17025-2019 General Requirements for the Competence of Testing and Calibration Laboratories.

SUSTAINABILITY REPORT

2023

01. ABOUT NORILSK NICKEL GROUP

03. SUSTAINABLE DEVELOPMENT AT NORILSK NICKEL GROUP HUMAN CAPITAL DEVELOPMENT 04. OCCUPATIONAL HEALTH AND SAFETY

While Nornickel's products are not subject to mandatory certification, the Company opts for voluntary certification by an independent third party to reaffirm compliance with the established standards.

The Company's goods are labelled to keep the customers and carriers informed about key properties of the products (including those meant for exports). The labelling rules are set out in product-specific regulations and take into account the GOST 14192-96 (Cargo Labelling) requirements and contractual obligations.

02

## **Product labelling and brands**

Division / Russian business unit	Saleable products	Grade	Brand
Polar Division	Copper cathodes	M00k (voluntary certification system of the Russian Register Certification Association (compliance with GOST 859-2014 and GOST 546-2001).	NORNICKEL (registration on the London Metal Exchange)
Kola MMC	Electrolytic nickel	Н-1	SEVERONICKEL COMBINE H-1 (registration on the London Metal Exchange and the Shanghai Futures Exchange)
Kola MMC	Electrolytic nickel	H-1y	SEVERONICKEL COMBINE H-1Y (registration on the London Metal Exchange and the Shanghai Futures Exchange)
Kola MMC	Electrolytic nickel	NORNICKEL	NORNICKEL (registration on the London Metal Exchange and the Shanghai Futures Exchange)
Kola MMC	Electrolytic cobalt	-	NORNICKEL (registration on the London Metal Exchange)
Norilsk Nickel Harjavalta	Nickel	_	NORILSK NICKEL HARJAVALTA CATHODES and NORILSK NICKEL HARJAVALTA BRIQUETTES (registration on the London Metal Exchange)

Consumer properties of each product are defined in the relevant specifications and contractual documentation in full compliance with Russian and international laws.

## **Ensuring reliable and** uninterrupted supplies

Nornickel's sales strategy is focused on strengthening its positions in the market, with the Company seeking to achieve a balanced ratio of nickel supplies to stainless steel producers

and other industries. As the largest palladium producer, Nornickel is implementing a strategy of direct longterm contracts with its end users (with a focus on the automotive industry) in order to maintain a long-term and sustainable demand for palladium.

Throughout the history of Nornickel, it has never failed to meet its obligation to deliver products to consumers.

Efficient in-house system for product delivery planning and monitoring

ISO-certified management systems across Nornickel Group

## **Customer satisfaction**

To enhance product quality and bolster customer loyalty, Nornickel conducts annual customer satisfaction surveys. Additionally, the Company routinely monitors and analyses the fulfilment of contractual obligations.

The key to positive survey results is maintaining or exceeding target customer satisfaction level at 2.50 points (out of 3 points). According to the 2023

survey, the customer satisfaction level stood at 2.87 points (up 0.7% y-o-y), which fully meets the target.





CORPORATE GOVERNANCE

RESPONSIBLE BUSINESS

11. APPENDICES





In 2023, the Company received 27 complaints and grievances about its product or service quality and achieved out of court settlement for all of them by meeting the demands of consumers. Out of the complaints received, 14 were deemed unfounded;

however, the grievances and suggestions were considered. Corrective measures were formulated for 15 complaints, including two unsubstantiated ones.

To mitigate the risks affecting product quality and capacity to enhance customer satisfaction, the Company annually develops a comprehensive action plan to improve customer satisfaction.